

Annual President's **REPORT**

For the year ending March 31, 2020



CANADIAN ASSOCIATION OF MUNICIPAL ADMINISTRATORS



AGM INSTRUCTIONS

Webinar Format: You will see the speaker, presentation and motions

Lines will be muted to reduce noise.

Use the chat feature only if you have any technical issues.

If you have any questions, raise your “virtual” hand and we will answer them at the end of the meeting.

Motions: Vote “In Favour” or “Opposed” – one vote per member.

The AGM will last approximately 45 minutes and is being recorded for the entire membership.

Thank you City of Fredericton and Adam Bell, CIO.



WELCOME & CALL TO ORDER

AGENDA

Approval of 2019 AGM Minutes

Presentation of Executive Summary of Annual Report

**Approval of 2019-2020 Audited Financial Statements
and Appointment of Auditors for the 2020-2021 Year**

**Approval of Report of the Nominating Chair and 2020-
2021 Board of Directors**

Remarks by Incoming President Rudolph

Adjournment of AGM

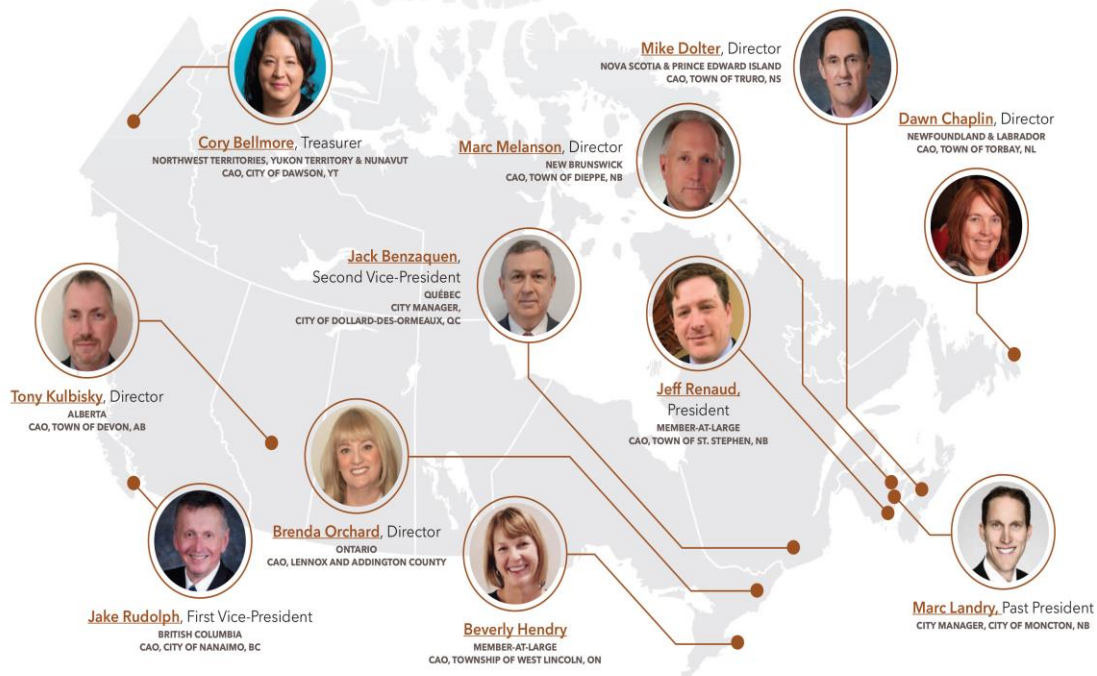
MOTION #1: AGM Minutes / Procès-verbal de l'AGA



Moved by Jake Rudolph, seconded by Jack Benzaquen THAT the minutes of the CAMA Annual General Meeting held in Quebec City on May 28, 2019 be approved.

Il est proposé par Jake Rudolph et appuyé par Jack Benzaquen QUE le procès-verbal de l'assemblée générale annuelle de l'ACAM qui s'est tenue à Québec le 28 mai 2019 soit approuvé.

2019-2020 CAMA BOARD OF DIRECTORS



CAMA National Office

Fredericton

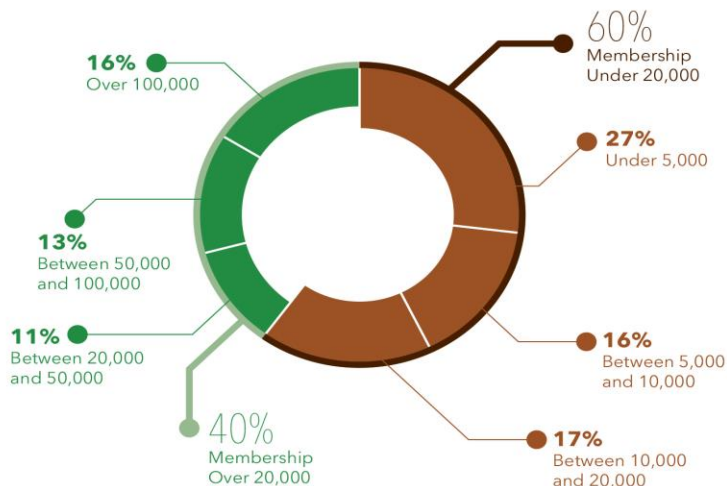


**Thank you to CAO Chris
MacPherson and City
Council for 15 years of
support.**

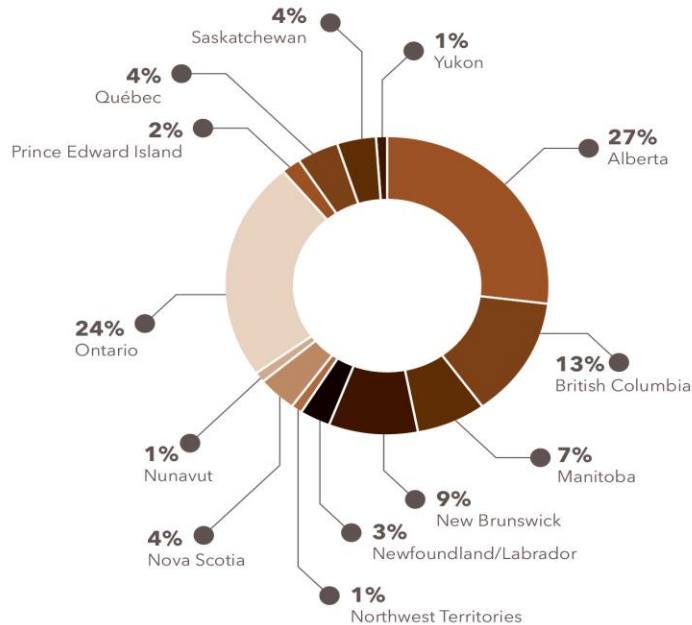
MEMBERSHIP

- 650 members from across the country.
- 60% with populations under 20,000.

Population



Province



STRATEGIC PLAN

The last year of a five year Strategic Plan.

Launch and promotion of three toolkits, Making Life Happen and Mentorship Forum.

Report cards of all projects on CAMA website.

What's Next? 2020-2021

Outreach to small, large and francophone municipalities and elected officials.

Priority is the 2021 Conference.

Launch of CAO Employment Toolkit and Council Orientation Toolkit and promotion of all toolkits.

Prepare for 50th Anniversary in 2021.

Inventory analysis of assets including the Sponsor and Exhibitor Program.

PROFESSIONAL DEVELOPMENT 2019 QUEBEC CITY CONFERENCE

- Successful Conference – Thank you Quebec City!
- High quality programming and excellent networking opportunities.
- Highlight: President's Dinner at Le Capitol Theatre with Painchaud Family.



CANCELLATION OF 2020 CONFERENCE



DEERHURST RESORT, ONTARIO

A key benefit to members.

Thank you to, Staff and the Program and Host Committees.

Deerhurst – we will be back!

FUTURE CONFERENCES

2021 Conference – May 31 to June 2 at Fairmont Tremblant in Québec

CAMA's 50th Anniversary – Wear Gold!

Locations for 2022 and beyond to be confirmed in the future.



NETWORKING & PARTNERSHIPS

- Affiliate partners and organizations.
- Thank you Tim Anderson, ICMA's Canadian International Vice-President.
- Congratulations to Brock Carlton, CEO of FCM on his retirement.
- Provincial/Territorial Associations.



Communications Committee

**Membership Campaign focusing
on toolkits and member benefits.**

**Thank You to the Committee:
Brenda Orchard (Chair) and
members Cory Bellmore, Bev
Hendry, Dawn Chaplin, and Tony
Kulbisky**



AWARDS OF EXCELLENCE PROGRAM

- **2020 Program led by Tony Kulbisky (CAMA Alberta Representative) and the following Jury Members: Martin Taylor, Sheila Bassi-Kellett, John Skorobohacz, John Thomas, and John Enns-Wind.**
- **Award winners to be announced in September 2020.**

TOOLKITS

- Political Acumen Toolkit and Mentorship Forum
- Members in Transition Toolkit available in the Member's Section.
- Performance Evaluation Toolkit with new addition of an evaluation and mandate letter for direct reports.
- CAO Employment Contract Toolkit to be launched in Fall 2020. Thank you to the Committee: Chair Jake Rudolph, and members Jeff Renaud, Dawn Chaplin, Marc Landry, Andy Brown, Phyllis Carlyle and David Stewart.
- Council Orientation Toolkit.



THANK YOU

Cory Bellmore, Treasurer
The Board of Directors
National Office Staff

Marc Landry, Past President

Congratulations to Incoming President Rudolph and the
New Board



TREASURER'S REPORT 2019-2020

Clean audit report.

Ended the fiscal year with a deficit of -\$28,893 and an accumulated surplus of \$602,326.

\$39,606 of “sunk” costs for the 2020 cancelled Annual Conference.

Increase in revenues in memberships and job postings over last year.

2019 Québec City Conference: Surplus of \$42,000.

Key projects funded from accumulated surplus: completion of Political Acumen Toolkit, CAO Employment Contract Toolkit, Asset Inventory, and Membership campaigns/marketing of toolkits.

MOTION #2: Financial Statements / États financiers



Moved by Cory Bellmore, seconded by Beverly Hendry THAT the Financial Statements of the Canadian Association of Municipal Administrators for the year ended March 31, 2020 be approved.

Il est proposé par Cory Bellmore et appuyé par Beverly Hendry QUE les états financiers de l'Association canadienne des administrateurs municipaux pour l'exercice terminé le 31 mars 2020 soient approuvés.

MOTION #3: Appointment of Auditors / Nomination des vérificateurs



Moved by Mike Dolter, seconded by Tony Kulbisky THAT Spacek, Armstrong & Norrad Chartered Professional Accountants be appointed as the auditors for the 2020-2021 fiscal year.

Il est proposé par Mike Dolter et appuyé par Tony Kulbisky QUE le cabinet de comptables professionnels agréés Spacek, Armstrong & Norrad soit nommé à titre de vérificateur pour l'exercice 2020-2021.

NOMINATING COMMITTEE REPORT

AVAILABLE BOARD POSITIONS

Manitoba and Saskatchewan

- Jamie Paik, Chief Administrative Officer, Town of Langham, SK
- Eric King, Chief Administrative Officer, Town of Niverville, MB
- Cameron Bell, Chief Administrative Officer, Rural Municipality of Lac du Bonnet, MB

Member-At-Large for a municipality with a population over 100,000:

- Gary Kent, Commissioner of Corporate Services & CFO, City of Mississauga, ON
- Keshwer Patel, Commissioner of Corporate Services & CFO, City of Waterloo, ON
- Jacques Dubé, Chief Administrative Officer, Halifax Regional Municipality, NS

2020-2021 BOARD OF DIRECTORS



- **Jake Rudolph**, President, British Columbia
- **Jack Benzaquen**, First Vice-President, Québec
- **Cory Bellmore**, Second Vice-President, Yukon Territory, Northwest Territories, and Nunavut
- **Beverly Hendry**, Treasurer, Member-At-Large
- **Jeff Renaud**, Past President
- **Tony Kulbisky**, Alberta
- **Dawn Chaplin**, Newfoundland and Labrador
- **Brenda Orchard**, Ontario
- **Marc Melanson**, New Brunswick
- **Mike Dolter**, Nova Scotia & Prince Edward Island
- **Jamie Paik**, Manitoba & Saskatchewan
- **Gary Kent**, Member At Large for a Municipality with a Population Over 100,000

MOTION #4: Nominating Committee/Slate of Officers for 2020-2021 Comité des candidatures/Liste des représentants pour 2020-2021



Moved by Marc Landry, seconded by Marc Melanson THAT the Nominating Committee Report and the Slate of Officers for the 2020-2021 year be approved.

Il est proposé par Marc Landry et appuyé par Marc Melanson QUE le rapport du Comité des candidatures et la liste des représentants pour l'année 2020-2021 soient approuvés.

2020-2021 CAMA PRESIDENT



Joined the Board in 2014 as the British Columbia Representative.

Served as Treasurer, Second Vice-President and First Vice-President.

Professional career which spans 35+ years in four Provinces, six municipalities and on regional agency.

Master's Degree in Planning, an MBA and most recently completed the Harvard Executive Leadership Program.

CAMA
CONNECTS



SOLIDARITÉ
ACAM

“This year we are
changing
everything because
everything has
changed”

**What do you and your communities
need to be resilient in the “new
normal”?**

CAMA Connects virtual networking

Send us your suggestions.

MOTION #5: Adjournment / Levée de l'assemblée



Moved by Dawn Chaplin, seconded by Brenda Orchard THAT the 2020 Annual General Meeting be adjourned.

Il est proposé par Dawn Chaplin et appuyé par Brenda Orchard QUE l'assemblée générale annuelle 2020 soit levée.

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