



FREQUENTLY ASKED QUESTIONS ABOUT THE CAMA BOARD OF DIRECTORS

INTRODUCTION

By being a volunteer on the CAMA Board of Directors you will develop a professional network both inside and outside the Association, and stay on the cutting edge of issues, trends and techniques. CAMA values volunteers and their contribution to achieving the Mission, Vision and Strategic Goals of the Association.

WHAT ARE THE RESPONSIBILITIES OF A DIRECTOR?

Under the authority delegated by the membership through the Constitution and By-laws, or through the resolutions and/or consent of the Board of Directors, Directors shall:

- (a) attend meetings and functions of the Board of Directors, including special events;
- (b) be informed and support the Association's Mission, Goals, Strategic Plan, services, policies, and programs;
- (c) review agenda and supporting materials prior to meetings of the Board of Directors;
- (d) ensure that regional membership is kept informed of CAMA decisions, initiatives and programs;
- (e) keep up-to-date on developments in the field of municipal government;
- (f) recruit new members to the Association and ensure that new members in the Board member's region are welcomed and acquainted with the objectives and work of the Association;
- (g) convey the suggestions, concerns and recommendations of the region to the CAMA Board of Directors;
- (h) promote and attend workshops and conferences hosted by the Association as time permits;
- (i) assist the Board of Directors in carrying out its fiscal responsibilities.

WHAT IS THE TERM OF OFFICE?

Elected members of the Board of Directors shall serve for a four (4) year term except where the member is to serve as the President, First Vice-President, Treasurer or Immediate Past President. After an absence from the Board of Directors for a period of two consecutive years, members who have previously served shall again be eligible for office. The term of office of directors shall commence immediately following the Association's annual meeting at which they are elected and shall conclude upon the election of their successors.

WHAT IS THE TIME COMMITMENT OF BEING A DIRECTOR AND HOW OFTEN DOES THE BOARD MEET?

One of the questions most frequently asked by candidates considering running for the CAMA Board is about the time commitment involved.

Actual time requirements may vary significantly depending on circumstances and issues facing the Board. Some months Board-related work will require more time than others, and other months it may require no time at all.

The Board shall meet at least three times annually, either in person or electronically, at dates and locations designated by the President. One of these meetings will be scheduled to immediately precede the Annual General Meeting and Conference. Typically, meetings are held in February, May or June (coinciding with the Sunday of the Annual Conference), and October. Most meetings occur midweek, with Board members generally travelling on Tuesday, meeting on Wednesday and Thursday, and returning home on Friday morning.

In addition to reviewing all reports for the regular meetings, Board members also devote time to attend virtual Committee meetings and any other special meetings called by the President.

WHO PAYS FOR THE EXPENSES OF BEING A BOARD MEMBER?

CAMA will pay for travel, accommodations, and associated expenses for the October and February Board meetings, as well as one night's hotel accommodations for the Board meeting held prior to the Annual Conference. **The travel expenses and any additional accommodations for attending the Annual Conference are the responsibility of the individual Board member and/or their municipality.**