



## HONOURARY MEMBERSHIP FOR LIFE AWARD NOMINATION FORM

### **NOMINATOR INFORMATION**

We, the undersigned members of CAMA nominate: \_\_\_\_\_  
for the Honourary Membership for Life in the Canadian Association of Municipal Administrators.

#### **Nominator:**

Name and Title:

Name of Municipality:

Telephone:

E-Mail:

#### **Second Nominator:**

Name and Title:

Name of Municipality:

Telephone:

E-Mail:

### **NOMINEE INFORMATION**

Name and Title:

Name of Municipality:

Telephone:

E-Mail:

Please submit an electronic version of the signed copy of this form, the one-page submission, and up to three letters of endorsement (optional) by January 31<sup>st</sup>, 2024 to:

Ms. Jennifer Goodine  
Executive Director  
CAMA National Office  
E-Mail: [admin@camacam.ca](mailto:admin@camacam.ca)  
Telephone No.: 1-866-771-2262

## **ONE-PAGE SUBMISSION**

Attach a one-page submission (font size 12) outlining the nature of the nominee's support for CAMA using the following criteria. The points used for evaluation are also outlined below in the table for your information:

- Length of time served in local government as a CAO or direct report to a CAO: To be eligible for the award the nominee must have a minimum of ten years of service as a CAO or a direct report to a CAO.
- Length of Service: To be eligible for the award the nominee must currently be, or have been, a CAMA member in good standing for no less than ten years.
- Contribution to CAMA: It would be expected that a nominee will have made a contribution to the Association which goes beyond the normal role of an ordinary member. Areas of contribution might include the following categories with an explanation of the impact on the work that they did:
  - Board Work. Played a leadership role in the organization as a Board member or participated on a Sub-Committee to animate CAMA services and offerings, or another activity.
  - Membership Drive Work. Activity engaged in outreach and promotion to extend CAMA's reach.
  - Professional Development Work. Played a critical role in professional development opportunities, was an active leader/ambassador at the Conference, etc.
  - Leadership in Local Government Administration. Has demonstrated leadership and competency and has had an impact in municipal leadership and the local government administrative profession while promoting CAMA.
- Ambassador to CAMA and Local Government. The nominee, as an ambassador of the Association must exhibit excellence in both personal and professional reputation: Should display good character; general attitude and behaviour; show dedication to the values of CAMA; have commitment to the principles of CAMA; and display good leadership and role modelling which reflects credit upon CAMA.

<ul style="list-style-type: none"> <li>• Require minimum of 75 points to receive award.</li> <li>• The individual with the highest score will be awarded for that particular year and if it is a tie then two awards are bestowed</li> </ul>	<u>Points</u>	<u>Maximum Points</u>
<b>1. Length of service time served in local government as a CAO or a direct report to a CAO:</b> <ul style="list-style-type: none"> <li>• Minimum 10 years</li> </ul>	15	15
<b>2. Membership in CAMA:</b> <ul style="list-style-type: none"> <li>• Minimum 10 years</li> </ul>	15	15
<b>3. Significant contribution to CAMA (points for each):</b> <ul style="list-style-type: none"> <li>• Board Work</li> <li>• Membership Drive Work</li> <li>• Professional Development Work</li> <li>• Leadership in Local Government Administration</li> </ul>		50
<b>4. Ambassador to CAMA and local government:</b> <ul style="list-style-type: none"> <li>• Commendable</li> <li>• Exceptional</li> </ul>		20
<b>TOTAL POINTS</b>	<b>100</b>	<b>100</b>

## **LETTERS OF ENDORSEMENT**

A maximum of three letters of endorsement are optional. Each letter should be no longer than one page (12 font). The nominator's letter (in addition to the one-page submission) may be counted in the total number submitted.