# **Drive** Excellent Public Service

# Mitigate Risk and

# **Innovate** Record Keeping







# EMBRACE COMPLIANCE

Support compliance with regulatory mandates like PIPEDA, GDPR, CJIS, FOIA and HIPAA



### **CENTRALIZE**

# ENTERPRISE RECORDS

DoD 5015.2 version 3-certified electronic records management. Adhere to Electronic Documents & Electronic Information Regulations (SOR/2014-117)



### **REDUCE**

### REDUNDANT, OBSOLETE, TRIVIAL DATA

Effectively manage and prevent redundant, obsolete and trivial data



## INCREASE

### CITIZEN ENGAGEMENT

Enhance your
Citizen-Centric
Experience via an
omnichannel reach



At Intellera we improve business performance by rethinking the way your business works.

Our advisory services and industry leading technology enable public and private organizations to achieve measurable success.

We deliver innovative, flexible, dependable and compliant solutions to their capture, document management, process and analytics challenges. Intellera and Laserfiche are a winning Team

**Laserfiche** provides a dependable **Enterprise Content Management (ECM)**infrastructure that enables your organization.

- Generate and protect revenue streams,
- manage valuable resources and

mitigate risk across multiple departments and information sources.

ECM combines comprehensive document management functionality with powerful business process management (BPM), security and auditing tools in an open architecture that allows users across multiple departments to easily access archived content from a wide variety of applications.

514-341-0606 • info@intellera.com • www.intellera.com 1751 Richardson, Suite 6.110, Montreal, Quebec, Canada H3K 1G6





### LEVERAGE UNSTRUCTURED DATA

Enhance service levels, mitigate risk, and achieve compliance – Reduce bureaucracy with digital transformation while enhancing collaboration from a central location



### **ENHANCE SECURITY**

Apply granular controls and protect unstructured data with SSL/TLS encryption -Enable secure mobile access to centralized repositories with SHA-256 and bio-metric verification - Streamline vendor management and mitigate 3rd party application risk



### **EMPOWER DIGITAL CITIZENS**

Provide citizens with robust, digital connections to government services and public information - Protect citizen Personally Identifiable Information (PII) and other sensitive information



### **SHARE SERVICES**

Share information and cost savings with every member agency - Ensure smaller agencies don't get left behind in the digital transformation

Document Archive



# **Laserfiche®**

# How Agencies and Departments Use Laserfiche

### **DEPARTMENTAL INSTALLATION**

### **DOCUMENT IMAGING**

Converting paper documents into a digital format.

### **DOCUMENT MANAGEMENT**

Managing physical or digital documents throughout their life cycle, including acquisition, filing, access control and archiving.

### **BUSINESS PROCESS MANAGEMENT**

Applying workflow technology to repeatable processes in order to standardize and automate them.

### LASERFICHE ENTERPRISE CONTENT MANAGEMENT

Managing all organizational content throughout its life cycle, including acquisition, filing, access control, archiving and—where applicable—BPM.

### **ENTERPRISE-WIDE DEPLOYMENT**

**BUILDING & PLANNING** - Automate the permitting process and simplify access to GIS data.

**CLERK'S OFFICE** - Enable citizens to gain online access to public records, agendas and minutes.

**COURTS** - Free up staff time by automating case filing, e- filing and records requests.

**DEPARTMENT OF SOCIAL SERVICES** - Automate case management ensuring applicants receive benefits quickly.

**DEPARTMENT OF TRANSPORTATION** - Streamline information exchange between office and field workers.

**EMERGENCY MEDICAL SERVICES** - Digitize medical records and 911 transcripts to cut down on misfiles.

**FINANCE** - Accelerate the processing, review and approval of A/ P documentation and capture lost revenue.

**HUMAN RESOURCES** - Automate onboarding, ease human capital management and securely manage records.

LAW ENFORCEMENT - Securely share information with other agencies and officers a rapid response to threats.

**LEGAL** - Automate the creation, review and approval of contracts.

PUBLIC WORKS - Easily and cost-effectively manage blueprints, simplifying access to records from the field