



E-BRIEF

CAMA-ACAM

An Electronic update of news and events from the
Canadian Association of Municipal Administrators.

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February 17, 2009

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Have you
registered for the
CAMA conference?

2009 CAMA Annual Conference

"Embracing Sustainability: Rising to the Challenge through Leadership"
Whistler, BC • June 1-3, 2009 • Register online now at www.camacam.ca.

CAMA Awards

Deadline Fast Approaching for 2009 CAMA & ICMA Awards

CAMA members are reminded that deadlines for the 2009 CAMA and ICMA awards are fast approaching. Proud of an outstanding project or program designed, developed and implemented to improve the quality of life for citizens of your municipality? Want to celebrate the efforts that outstanding people and organizations have made to municipal workplace learning and literacy programs? Want to get recognized on the international stage? Then read on...

2009 CAMA Awards Program

Share your achievements and successes with your municipal colleagues, recognize the work of your employees, and receive the recognition of your profession. It's time to prepare a nomination for the 2009 CAMA Awards Program.

The deadline for applications is March 3, 2009. The awards will be presented at the CAMA Annual Conference being held in Whistler, BC from June 1-3.



The CAMA awards program recognizes program excellence in three areas: Education, Environment and the Willis Award for Innovation. Because Canada has a unique mixture of small and large communities, awards are granted according to population – for municipalities fewer than 20,000 and those over 20,000. Two awards are granted in each of the three categories for a total of up to six awards.

To learn more, or to obtain the nomination forms online, visit http://www.camacam.ca/awards_program.asp or call the CAMA national office at 1-866-771-2262.

Awards of Excellence for Municipal Workplace Literacy and Learning Achievements

The Canadian Association of Municipal Administrators (CAMA) invites towns and cities, municipal unions, workplace learning committees, teachers and partners in workplace learning programs to apply for our Municipal Workplace Literacy and Learning Awards of Excellence. The awards will be presented during CAMA's Annual Conference being held in Whistler, BC from June 1-3, 2009.

The awards will celebrate the efforts that outstanding people and organizations have made to municipal workplace learning and literacy programs. Awards will be presented in five categories:

1. Learner Achievement
2. Organizational commitment to creating a positive learning culture for all employees
3. Recognition of educators, practitioners or organizations
4. Development of effective and successful partnerships for workplace learning, clear language and e-learning
5. Recognition of workplace learning/literacy, clear language and/or e-learning initiatives

You may apply on your own behalf or you may nominate someone else for an award. **To be considered, your application must be received by or postmarked March 13, 2009.** The award packages have been mailed to CAMA members. For more information, contact Patricia Nutter at 613-264-0111 or p.nutter@xplornet.com. You can also find out more by visiting the CAMA website at http://www.camacam.ca/programs_award_about.asp.

2009 ICMA Annual Awards

ICMA is once again sponsoring its annual awards program. International members and their jurisdictions are encouraged to consider entering candidates for the 2009 awards program.

Annual Awards are conferred to individuals for their career excellence, development of new talent, excellence in leadership as an assistant (regardless of title), and academic contributions to the profession. ICMA's Annual Awards Program also recognizes outstanding local government programs in the areas of community health and safety, community partnerships, community sustainability, and strategic leadership and governance.

Award recipients will be honoured by ICMA through a commemorative insert in a Fall issue of Public Management (PM) magazine, as well as with spotlight recognition at the 95th ICMA Annual Conference in Montreal, Canada. For more information, visit www.icma.org/awards. **The nomination deadline is March 13, 2009.**

CAMA Update

Register Online Now for This Year's CAMA Conference

Registrations are now being accepted for CAMA's 2009 Annual Conference to be held in Whistler, BC from June 1-3, 2009. The conference theme is "*Embracing Sustainability: Rising to the Challenge through Leadership.*" In keeping with that theme, CAMA members will be able to register online for the conference for the first time. Simply visit the CAMA website at www.camacam.ca and look for the Annual Conference link.



Once on the conference web page, members can register for the conference, the golf tournament and the partners' program, and purchase additional event tickets for guests. Have your credit card ready. For those wishing to pay by cheque, register online then forward payment to the CAMA office. Registering online is the only way to sign up for this year's conference.

Conference sessions will focus on sustainability and climate change, delivering leading-edge information from across Canada and around the world. Celebrate the best in Canadian municipal government with the Community Leadership Awards and the CAMA Awards of Excellence. Study tours will feature Whistler's Olympic venues.

Social activities include the popular CAMA golf tournament and an inaugural CAMA hockey game. There is an informal Whistler evening and the President's Reception and Dinner. The daytime partners' program will include a kayak paddle and bike ride through Whistler's spectacular scenery, and an opportunity to learn more about aboriginal crafts and cooking.

CAMA Professional Development

For the last two years, CAMA has made available \$2,000 professional development grants to CAMA member communities to offset the costs of regional professional development sessions. As part of 2008-09 grant program, Brooks, AB and Quispamsis, NB have received funding. Read on to find out more and how to register.

CAMA's Management Skills Training Session

The City of Brooks, AB, in partnership with the Canadian Association of Municipal Administrators (CAMA), is hosting a Management Skills Training Session this coming March. These sessions are regularly hosted in Calgary and Edmonton and are taught by the Canadian Professional Management Services (CPMS). Save precious budget dollars by attending training seminars locally!!

The training will be held on March 4 and 5, 2009 from 9 am to 4:30 pm at the Heritage Inn in Brooks. The event is intended for first time managers/supervisors and/or as a refresher for those with more mature management skills. Sessions will include Enhancing Employee Performance, Development of Leadership Skills, Employee Discipline & Discharge, and Managing People for First Time Supervisors.

Each of these sessions will work to assist attendees with: Developing Crucial Team Building Skills; Learning to Build Self Motivated Teams; Developing Leaderships Skills; Giving Employees what they need to Succeed; and Communicating Effectively. The "Employee Discipline & Discharge" will touch on: Identifying Performance Problems; Using the Disciplinary Process; The Principles of Progressive Discipline; and will also consider an overview of Union Contract Negotiations.

The cost is \$75 per day per person for non-City Employees or \$150 for both days. The deadline to register is February 25, 2009. For more information or to register, contact Amanda Peterson at apeterson@brooks.ca.

Leadership from the Inside Out for Effective Communicating

The most important resource available to any organization is the relationships among its people, including internal and external stakeholders. How do we develop effective relationships? The Town of Quispamsis, NB is offering a workshop that will help to provide the knowledge and tools needed to develop effective interpersonal communication skills thereby creating and maintaining relationships.

A professional development session entitled "Leadership from the Inside Out for Effective Communicating" will be held at the Villa Madonna Retreat House, 115 Villa Madonna Road, Rothesay, NB from March 9 -11, 2009 – 8:00 a.m. – 4:00 p.m. each day. Instructors will be Ms. Stephanie Walsh, City of Saint John and Mr. Bruno Konecsni, Edwards School of Business, University of Saskatchewan.



Tuition is \$615 per person (plus taxes), and includes breakfast, muffins/juice and lunch, as well as your workbook. Sessions are: Day 1 – Myers-Briggs Type Indicator Analysis; Day 2 – Leading from the Inside Out; and, Day 3 -- Effective Communications Training. **The deadline to apply is March 6, 2009. Enrolment is limited to 30.**

This course is designed for municipal frontline, supervisors and managers (both hourly and staff) who want to contribute to their development as leaders of their organization by leading from the inside out. Knowledge will be gained by applying “theory” to real life examples that require interactive group discussion, problem solving and role playing. For more information, contact Donna Fracchia, Human Resources Coordinator, Town of Quispamsis, 506-849-5763 or dfracchia@quispamsis.ca.

Board News

Call for Board Nominations

In accordance with the requirements of the CAMA by-laws that a board member serve no more than four consecutive years unless she/he serves as a member of the executive committee, one Board position has opened up, which happens to be an “At-Large” position currently being filled by the undersigned. The Nominating Committee invites CAMA members to express their interest in letting their name stand for election at the Annual Meeting.

The length of term is one year, renewable annually at the subsequent Annual Meeting for a total of four consecutive years of service. Nomination will also be accepted from the floor at the annual general meeting. CAMA members from throughout Canada may express an interest in being a member at large. **The deadline for nominations is April 1.** Please fill out a copy of the nomination form, available online at http://www.camacam.ca/about_bod-nominations.asp, attach a copy of your bio, and forward to Jennifer Goodine at admin@camacam.ca.

Next Board Meetings

The next CAMA Board meeting will be held in Fredericton, NB from March 4-6, 2009. The board will be considering a number of items, including an update of ongoing work related to CAMA’s branding and web site project, a look at the upcoming annual conferences and 2009 award program, FCM and international relations, as well as future board meetings.

Membership Notes

Municipal Service & Program Reviews – Can Your Municipality Help?

The City of Moncton, NB is planning to undertake a review of the services and programs the municipality provides to residents. The review of services is a long-term strategy to identify sustainable solutions to budget challenges and ensure municipal services and programs are provided in the most efficient, effective manner to best meet the needs of the community.

The municipality is currently researching what other cities may have done in this regard and would like to learn from those experiences. Has your municipality carried out such a review? Do you have time to answer a few questions? Please contact Marc Aucoin, City of Moncton, Policy Planning Analyst at 506-389-5922 or marc.aucoin@moncton.ca.



Have Your Renewed Your CAMA Membership Yet!

CAMA members are reminded that it is time to renew your membership. CAMA provides municipal administrator's with the opportunity to share knowledge and experiences with colleagues from across Canada. CAMA is dedicated to preserving and advancing excellence in the field of municipal management through partnership, training and sharing. **Membership renewals are due by March 31, 2009.**

At the same time, why not join ICMA when you renew your CAMA membership and save! CAMA members can join ICMA at a substantially reduced rate of \$220.00 (Canadian) per person. In addition to the many benefits you will enjoy by joining ICMA, this year's ICMA Conference will take place in Montréal from September 13-16. For more, visit the CAMA website at www.camacam.ca and click on the member section.

New Members

- On behalf of the CAMA Board of Directors, we would like to welcome the following new members:
 - Terry G. Coleman, Deputy Minister, Government of Saskatchewan – Ministry of Municipal Affairs, Regina, SK
 - Shelley MacInnis, Chief Administrative Officer, Town of Souris, PEI

To have a job posting appear in CAMA's job broadcast, and on our website, the cost is \$100 for members and \$200 for non-members. For more information, or to have your job listed, please email admin@camacam.ca.

CAMA e-Brief is published every two weeks. Watch for the next issue on:

March 2, 2009





To view the last CAMA e-Brief, visit:
http://www.camacam.ca/about_ebrief.asp.

Job Broadcast is also distributed every two weeks. The next issue will appear:

February 23, 2009

To view the last Job Broadcast listing, log on to:
http://www.camacam.ca/about_job.asp.

To have an item included in e-Brief, please contact wayne.knorr@fredericton.ca. / To unsubscribe from this list, Simply reply to this email, or send an email to wayne.knorr@fredericton.ca, Subject: UNSUBSCRIBE.

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